

**UNITED STATES BANKRUPTCY COURT**  
**FOR THE**  
**NORTHERN DISTRICT OF NEW YORK**  
**SECOND AMENDED ADMINISTRATIVE ORDER 20-06**

**TELEPHONIC HEARINGS BEFORE JUDGE ROBERT E. LITTLEFIELD, JR.**  
**DURING COVID-19 PUBLIC HEALTH EMERGENCY**


New York State has declared a public health emergency due to the introduction of the COVID-19 virus into the general public. In order to facilitate the adjudication of matters before the court and to protect the health and safety of the public, Judge Littlefield is implementing the following procedures.

NOW, THEREFORE, it is hereby

ORDERED, that **effective January 4, 2021** and until further notice, all hearings and conferences before Judge Littlefield will be conducted telephonically and, unless otherwise instructed, the court will utilize an AT&T conference line. The call-in number and access code will appear on the court's online daily Public Calendar. Additional information for participating in a telephonic hearing through an AT& T conference call may be found at <https://www.nynb.uscourts.gov/public-notices-0>. Questions regarding a scheduled telephonic hearing or conference before Judge Littlefield shall be directed to the Courtroom Deputy at [NYNBCRDALB@nynb.uscourts.gov](mailto:NYNBCRDALB@nynb.uscourts.gov); and it is further

ORDERED, that during a telephonic appearance, parties shall (1) not speak until their matter is called; (2) state their name before they speak; (3) mute their phone when not speaking; (4) avoid the use of a speaker phone (use of a landline is strongly encouraged); and (5) speak up and enunciate so that they can be heard and understood.

Dated: December 22, 2020

  
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Robert E. Littlefield, Jr.  
United States Bankruptcy Court Judge.