

****IMPORTANT NOTICE****

TO ALL PARTIES FILING ADVERSARY PROCEEDINGS ELECTRONICALLY:

Currently, electronic filers commencing adversary proceedings in the Northern District Bankruptcy Court are required to provide a paper summons in proper form and in sufficient number, which the Clerk will sign, seal and issue back to the plaintiff for service on the defendant(s).

Effective February 1, 2006, the Northern District Bankruptcy Court will be implementing a new CM/ECF feature which will electronically generate the initial summons in an adversary proceeding. This electronic summons will contain the Clerk's signature and the Court Seal.

There are no additional steps necessary to generate the electronic summons in a newly filed adversary proceeding *and you'll complete the adversary filing process without receiving a prompt that the summons is being generated.* The summons is created and entered on the case docket in the background upon submission of the final screen. When you receive your "Notice of Electronic Filing" receipt, you'll be required to access the case via PACER to obtain the summons. As shown on the attached image, there will be a link on the docket that reads: "Summons Issued". Clicking on that link will cause the summons to display, whereupon it can be printed for service upon the defendant(s). You will still be required to provide proof of service.

As always, you are encouraged to test this new feature using the Court's CM/ECF Test Database.

Filing Date	#	Docket Text
01/26/2006	1	424 (Obj/Revocation Discharge 727): Complaint by Lulu Spendalot against Acme Corp.. Fee is WAIVED. Plaintiff is the Debtor. (Mason, Perry) (Entered: 01/26/2006)
01/26/2006	2	Summon Issued Summons Issued on Acme Corp. Answer Due 02/25/2006 (Mason, Perry) (Entered: 01/26/2006)

NOTE: Please be advised that the electronic summons will be dated as of the date that the adversary proceeding is filed and that said date will be considered to be the date of issuance. If the summons is not served and must be re-issued, the plaintiff will need to conventionally file a new summons in proper form and in sufficient number. These will then be signed, sealed and re-issued by regular mail for service on the defendant(s).

Thank you for your anticipated cooperation in this regard.
Please contact Dina Ventura at (518) 266-1109 or Tom Zdanowicz at (518) 257-1618 if you have any questions.